

Tigard Tualatin School District 23J
Parent Involvement Plan for
Charles F. Tigard Elementary School

PART I. STATUTORY REQUIREMENTS:

Charles F. Tigard Elementary School agrees to implement the following statutory requirements:

- Charles F. Tigard Elementary School will conduct programs, activities and procedures for the involvement of parents and guardians. These programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children with outreach to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, are migratory, or are of any racial, cultural or ethnic minority background.
- Charles F. Tigard Elementary School will be governed by the following statutory definition of parental involvement, and will carry out programs, activities and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—

- (A) That parents play an integral role in assisting their child’s learning;
- (B) That parents are encouraged to be actively involved in their child’s education at school;
- (C) That parents are full partners in their child’s education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;
- (D) The carrying out of other activities (such as those described in section 1118 of the ESEA).

- Charles F. Tigard Elementary School ensures that the required parental involvement policies meet the requirements of the Parental Involvement section of No Child Left Behind Act (NCLB), and that a school-parent compact consistent with NCLB has been established.
- Charles F. Tigard Elementary School will incorporate this parental involvement policy into the district’s Continuous Improvement Plan that is submitted to the Oregon Department of Education.
- In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, Charles F. Tigard Elementary School will provide full opportunities for the meaningful participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children.
- To the extent practicable, Charles F. Tigard Elementary School will provide information and school reports that are required by NCLB in an understandable and uniform format

and, including alternative formats upon request, and in a language parents can understand.

- If the Continuous Improvement Plan is not satisfactory to the parents of participating children, any parent comments will be submitted with the plan to the Oregon Department of Education.
- Title 1, Part A schools will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools.

PART II. HOW CHARLES F. TIGARD ELEMENTARY SCHOOL WILL IMPLEMENT PARENTAL INVOLVEMENT POLICY COMPONENTS

1. Charles F. Tigard Elementary School will take the following actions to involve parents in the joint development of its parental involvement plan:
 - Include parent representation from the onset of the development
 - Meet with parents and guardians to develop and review the parent improvement plan
2. Charles F. Tigard Elementary School will take the following actions to involve parents in the process of school review and improvement:
 - Parents will be involved in reviewing and updating Title 1 Targeted Assistance program plans
 - Parents will be involved in the development of the School Improvement plans
 - Parents will be actively recruited with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, are migratory, or are of any race, cultural, or ethnic minority background.
 - Provide assistance and training to parents to prepare them for meaningful participation.
 - Establish a parent advisory council as an addendum to the Site Council
3. Charles F. Tigard Elementary School will provide the following necessary coordination, technical assistance, and other support to assist in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:
 - Designate a parent involvement coordinator who will act as a link between parents and the Title 1 Program
 - Create a Parent Advisory Council to provide advice on all matters related to parental involvement in the Title 1, Part A program.
 - Develop appropriate roles for community-based organizations and businesses, such as Healthnet, Nike, etc., including faith-based organizations, in parental involvement activities.

- Pay reasonable and necessary expenses associated with parental involvement activities, including transportation and childcare costs, to enable parents to participate in school-related meetings and training sessions.
 - Adopt a model for approaches to improve parent involvement at the school level, including but not limited to direct contact by phone, establishing a parent networking system, parent volunteers in the classroom, etc.
4. Charles F. Tigard Elementary School will coordinate and integrate effective parental involvement strategies and programs. Programs offered at Charles F. Tigard Elementary School include Head Start. Coordination of efforts will include:
- Meetings between Head Start staff and the Parent Involvement Coordinator
 - Coordination of written materials to parents regarding these programs.
 - Coordination or sharing of parent involvement activities such as parenting classes, literacy nights, etc.
5. Charles F. Tigard Elementary School will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of the school's educational program. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, are migratory, or are of any racial or ethnic minority background). The school will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.
- The evaluation will be available at the Title 1 open house, and will be completed by parents with the support and assistance of the Parent Involvement Coordinator.
 - The Parent Involvement Coordinator, with input and the support of the Literacy Specialist/Title 1 teacher, will plan and implement the evaluation.
 - Identify the barriers that interfere with participation in the activities provided for parents, paying close attention to parents who are homeless, disabled, have limited English proficiency, with limited literacy, are migratory, or are of any race or ethnic minority.
 - Design more effective strategies for parent involvement based on the results obtained by the evaluation.

Part III HOW CHARLES F. TIGARD ELEMENTARY SCHOOL WILL BUILD CAPACITY FOR PARENTAL INVOLVEMENT

Charles F. Tigard Elementary School will build the school's and parent's capacity for strong parental involvement. This will ensure effective involvement of parents and support a partnership among the school, parents, and the community to improve student academic achievement, through the following activities described below:

1. The district will provide assistance to parents in understanding topics such as:

- Oregon academic achievement standards
- Oregon and local academic assessments including alternate assessments
- The requirements of applicable federal Title programs
- How to monitor their child's progress, and
- How to work with educators.

The activities to assist parents are described below:

- Participation of parents in Raising Readers presentations, Literacy evenings and Title 1 Parent Information Evenings
 - Fliers and notices advertising the above
2. Charles F. Tigard Elementary School will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:
 - Conducting Raising Readers events
 - Involving parents, in an advisory role in the development of training for teachers, principals, and others to improve the effectiveness of the training
 3. Charles F. Tigard Elementary School will, to the extent feasible and appropriate, coordinate parent involvement activities and share resource information with the Head Start program through:
 - Regular meeting between Head Start staff and Title 1 Parent Involvement Coordinator
 4. Charles F. Tigard Elementary School will ensure that information related to the school and parent- programs, meetings, and other activities, are available to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand by:
 - Translating printed materials and using phone trees and parent networking
 - Providing written materials in understandable language
 - Providing opportunities for parent involvement activities including conferences, at a variety of times

ADOPTION OF THE PARENTAL INVOLVEMENT POLICY

This Parental Involvement Policy has been developed jointly with, and agreed on by, parents of children of Charles F. Tigard Elementary School. Parents of children participating in Title 1A were included in the development of this policy.

This policy was adopted by Charles F. Tigard Elementary School on November 6, 2009 and will be in effect for the period of 2009-2010 school-year. The school/district will distribute this policy to all parents on or before November 24, 2009

(Signature of Authorized Official)

(Date)