

PSO Board Meeting

9/16/11

Meeting began at 12:50 in the CFT Library

Present: Stacey Moss, Dawn Hoffman-Gray, Kim Thoren, Deb Parker, Michelle Briggs, Heather Wolf, Tracy Clark, Wanda Hannelley, Li Ross, Alana Miner, Darcie Abraham, Michelle Daily, Roseann Irwin, Julie Smith, Renee Caballero, William Eisenhauer, Dawn Eisenhauer, Kirsten Bird, Barbara Bomar, Cathy Gadbery, Jessica Cousineau, Wanda Hannelley (non-voting)

Introduction of board members.

Budget Review:

Kim reviewed major changes from last year's budget, including--

-Move \$900 from art day to art lit budget, creating a total of \$1600 for art lit. Motion by Michelle Daily and seconded by Dawn. Passed.

-Elite Fundraising cards not on before, now \$1300. This was the out of pocket expense; total possible revenue is \$3500. This budget item was passed at a board meeting over the summer because cards had to be purchased before school started.

-Harfest Fest increase to \$1k to be held at Baggenstoets Farm. Facility will have two covered areas, we can sell hot chocolate and donuts, is free for us except \$4/person for the corn maze. Question raised is whether we want to pay for all CFT kids or all family members also, and whether to provide bus transportation from the school. Michelle Daily made motion to budget \$1200 to cover all family members; Kristin Bird seconded. Passed.

-Question raised about Carnival expense. This year's Carnival will be a PSO/Carnival Committee joint event. We do not know, however, how much money was raised last year to support the expenses this year. It is budgeted as a \$900 expense.

-Other changes were reviewed and voted on as a whole: Celebrate the Season December family event \$150, Pump It Up Fundraiser \$50 refundable, Basketball Night \$150, Increase of DARE shirts to \$600, Student Trivia Prizes \$250, Box Top Prizes \$200. Michelle Daily motioned to approve budget and review it in February to make adjustments (once we see how much some fundraisers have raised); Danielle seconded. Passed.

Funding Request:

-Michelle Briggs found a lost and found rack to purchase for \$200 to replace large tubs but will raise issue again in January or February once we have a better idea of actual revenues. Jessica will donate clothes from last year on 9/30 after Wanda puts notice in WC Chat on 9/23.

Fundraising Update:

-Elite Fundraising Cards. These cards cost us \$10 each and we sell for \$20. Need to sell 65 cards to break even and we've sold approx. 20 so far. Sell to your friends, neighbors and families!

-Pump It Up. Scheduled for 9/30 at Wilsonville location. Charge \$10/child, we pay \$5/child; 120 spots open.

-We will hold silent auctions at most family events. Anyone who has silent auction items should get in touch with Heather.

-Gear Wear. This is a very small margin (2-3%).

-Box Tops are being coordinated by Susan Sullivan and Season Fenton; there will be monthly contests.

-Scrip is being coordinated by Dawn E. and Kim. We earned \$135 in the first week!

-Spirit Cups are being coordinated by Kristin B. and Cathy G. They are on display now and will be out at PSO table on BTS night; orders due 10/7.

-Any fundraising ideas? Please contact Heather!

Site Council:

-Wanda announced that our school needs 2 parents to serve on site council along with teachers and classified staff. The term begins in January and are typically 2 year terms though one will be for one year this time to make sure there is some consistency from year to year. This group meets the first Monday of each month to make decisions about the school, decide on spending, the Title plan, and the school improvement plan.

-There were 6-7 parents who expressed interest by returning the form that was sent home last Friday. Wanda would like to see someone from the HPAC group serve in one of these positions toward the goal of including this group more into the school as a whole. This would require the ballot to separate out the Hispanic parent candidates. The general consensus was that this was awkward and that all 6-7 candidates be placed on the ballot together. If no one representing this community was voted onto Site Council, they could invite someone to serve as a community representative.

PSO Communication:

-Ike has the website hosting taken care of. Cathy is updating both the PSO website and the CFT Website, so she will be able to link from one to the other.

-Michelle will be writing a PSO Newsletter for inclusion in the WC Chat monthly.

-Wanda has invited a PSO representative to attend the first 5 minutes of the staff meetings, held on the first and third Wednesdays at 2:45pm.

-Michelle D. floated the idea of having designated “pod parents”—one parent for each grade level that would be responsible for communicating to the teachers in that grade. These parents volunteered:

K-Kristin B

1-Julie

2-Cathy

3-Deb

4-Cathy or some other names of parents not present were floated

5-Michelle D.

We will discuss this more at the next meeting, including how it will work and responsibilities.

Principal’s Report/Issues:

-Wanda expressed concern that the CFT PSO FB page has not always had a positive tone. She would like either the site administrators to approve comments or take the name CFT off the site. There was discussion of the merits of the page for parent questions and concerns. Jessica explained that in order for administrators to approve comments, a new page/group had to be created because the current one could not be altered in that way. Alana made a motion that we shut down the current site and create a new one in which comments need to be approved by the site administrators; seconded by Danielle. Passed.

-Wanda thanked group for respecting the new “staff only” sign upon entrance to inner office and modeling the new “walk around” rule. Confidentiality issues were a concern. Parents are more than welcome in the work room, but please walk around the office to enter.

Family Event Updates:

-Harvest Festival-Volunteers needed to sell hot cocoa and donuts. Sign up poster will be put up in hallway.

-Jog-a-Thon is 10/7, kick off assembly 9/23, pledge envelopes due back 10/17, tshirt order forms due back by Monday 9/19. There are more prizes this year, including each child that meets \$50 fundraising goal will earn a prize pack.

-Fall book fair is 10/27-11/4. Will be space-themed and we need decorations so please contact Shawnie Bailey if you have anything we could use to decorate the library. Will kick off during fall conferences so we’ll need lots of volunteers. Sign up sheet in hallway also.

-There will not be a volunteer coordinator this year. Each event will have a planning committee and will receive a list of possible volunteers (from the volunteer forms collected at BTS night.) Each committee will be responsible for securing volunteers for their event.

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| Ice Cream Social | 9/9/11 | OMSI Night | 4/9/12 |
| Pump It Up | 9/30/11 (and 4/27/12?) | Dance | 5/11/12 |
| Harvest Festival | 10/20/11 | Carnival | 6/1/12 |
| Celebrate the Season | 12/9/11 | Field Day | 6/8/12 |
| Valentine Bingo | 2/10/12 | | |

Spirit Days:

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| Wildcat Day | 10/7/11 | Wacky Hair Day | 3/2/12 |
| Sports/Favorite Team Day | 11/4/11 | Nerd Day | 4/6/12 |
| Holiday Spirit | 12/2/11 | Pajama Day | 5/4/12 |
| Crazy Hat/Sock Day | 1/6/12 | Beach Day | 6/1/12 |
| Tie Dye/70’s Day | 2/2/12 | | |

Meeting adjourned at 2:20pm