

# Banking Agreement Form 2011-2012

## Authorization for Direct Electronic Payments (ACH Debits)

I / We hereby authorize the **SCRIP SERVICE CENTER** to initiate debit entries to the account indicated below at the named depository financial institution.

**This form must be updated and submitted new each year.**

Depository Name (Bank) _____
Branch _____ Phone _____
City _____ State _____ Zip _____
Type of Account: <input type="checkbox"/> Checking <input type="checkbox"/> Savings
Account Number _____
Routing Number _____ <small>(9 digit Transit/ABA number at bottom of check)</small>
<input type="checkbox"/> <b>Our group is new</b> to the scrip program this year.
<input type="checkbox"/> We are enrolled in the scrip program, but <b>our bank account has CHANGED.</b>
<input type="checkbox"/> We are enrolled in the scrip program and our <b>bank account is the SAME</b> as last year <small>(Attach a new copy of check with this form)</small>

School or Non-Profit Name \_\_\_\_\_ (Existing Customers) Assigned Scrip Account # \_\_\_\_\_

Account Signer \_\_\_\_\_ Signature Required Date \_\_\_\_\_

2nd Account Signer \_\_\_\_\_ 2nd Signature Required if account requires two signers on checks Date \_\_\_\_\_

*This authorization is to remain in effect until the Scrip Service Center has received written notification from the above signers of its termination in such time and in such manner to afford the Scrip Service Center a reasonable time to act on it.*

**Tape a voided or photocopy of your preprinted check\* from the checking/savings account you are using for scrip to this area for verification of account numbers.**

**\* Sorry, but we cannot use a Deposit Slip for verification of account. If you do NOT have a check, please get a short letter from your bank on bank letterhead with your bank account number and routing number to be used for ACH transactions.**

Please send us the **original of this form with original signatures.**  
Please do not fax this form as it includes your bank information. Bring in or mail this form to:  
Scrip Service Center, 6960 SW Sandburg Street, Tigard, OR, 97223.

*If you change your bank account during the year, submit a new form and allow us time for processing. This form is printable from our website.*

*Tape check in this box*