

SUBMITTING A
**SENIOR
PORTRAIT**

TO REPLACE THE SCHOOL ID PHOTO IN THE 2012 YEARBOOK

Tualatin High School



SPECIFICATIONS ON THE BACK

ABSOLUTE* DEADLINE

**FRIDAY
JANUARY 6
2012**

*Due to publishing deadlines, we cannot accept photographs after January 6, 2012.

After this date, the senior portrait section will be complete and we will not be able to make ANY changes as it will already have been sent to the publisher. If no photograph is submitted by this date, the photo that will appear in the book will be the portrait taken for the student ID. If this is not available, the Timberwolf Photo Staff will make a reasonable attempt to photograph the student during school hours. If this is not possible, the student's name will appear at the end of the senior section in a list titled "Portrait Not Available."

GUIDELINES FOR DIGITAL IMAGES:

1. IMAGE REQUIREMENTS:

- a. **RESOLUTION** *no smaller* than **300 dpi** (anything smaller will print pixelated, and we will substitute the student's school ID photo)
- b. **SIZE** no smaller than **3x5 inches**
- c. **FORMAT: .TIFF or .JPG** format **ONLY**



- ## 2. **NO PROPS** (footballs, cars, police crime scene tape, guns, guitars, etc.), **HATS, COSTUMES OR OTHER OBJECTS INCLUDED IN THE PHOTO.** If there are these items in the photo (and yes, we have received such photos in the past), it will be cropped-out, or the school ID photo will be used.

3. NAME THE FILE LIKE THIS:

LAST NAME.first name.jpg (or .TIFF)
(LAST NAME IN CAPITAL LETTERS)

- ## 4. EMAIL PHOTO TO: TuHSYearbook@TTSD.K12.OR.US
- IN THE SUBJECT LINE: "Student's FULL NAME – SENIOR PORTRAIT"
**DO NOT USE ANY PUNCTUATION IN THE FILE NAME
OTHER THAN A PERIOD*

GUIDELINES FOR PRINT PHOTOS:

1. PHYSICAL PAPER DIMENSIONS:

NO SMALLER THAN 4" wide x 5" tall

If a wallet size photograph is submitted, we cannot guarantee the clarity of your photo.

- ## 2. **NO PROPS**, HATS, OR OTHER OBJECTS INCLUDED IN THE PHOTOGRAPH.

- ## 3. **PRINT FULL LEGAL NAME** ON THE BACK OF THE PHOTOGRAPH

If YOU ARE GOING TO PRINT A DIGITAL IMAGE AT HOME...STOP!
Instead, simply email the image to us following the guidelines above for digital images

*If a photo does not meet these guidelines, we cannot guarantee correct printing of the image.

QUALITY NOTICE: We have quality standards, and therefore will not accept 'joke' photos. We appreciate the humor seniors take in the thought of having a 'funny' face, drawn moustache, 'absurd' outfit, or 'strange' prop, but the senior section of the yearbook will remain TRUE, respectfully flattering portraits. Those other 'joke' photographs are welcome submissions for possible publication in other parts of the book.